

**REQUEST FOR STATEMENT OF QUALIFICATIONS (RFQ)
For
VADER-ENCHANTED VALLEY WATER SYSTEM RESERVOIR**

INTRODUCTION

Lewis County is inviting statements of qualification and performance information from qualified firms to provide engineering design (including surveying) and construction support services for a new water reservoir of the Vader-Enchanted Valley Water System located at 1333 S Military Road, Winlock, WA.

The project scope is to:

- Evaluate the existing surface water, mixed media treatment plant, 250,000-gallon steel tank, discharge lagoons and facilities on the plant grounds to design improvements and efficiencies compatible with the new reservoir.
- Obtain project permitting (Section 106, local building)
- Construct a new 250,000-gallon (minimum) reservoir.
- Install piping, valves, meters and sample taps to tie the new and existing facilities.
- Build a new booster pump station from the plant to the new reservoir.

Lewis County will administer the grant, manage the project from design to construction, prepare bid contract documents, solicit and award the construction bid, perform construction inspection, and manage construction using county public works processes.

The project is funded through the Washington State Community Development Block Grant Program with federal funds by the U.S. Department of Housing and Urban Development and local utility revenue. As a result, cost plus percentage of construction cost contracts will not be allowed, and several state and federal equal opportunity and affirmative action requirements will apply to the selection process of the project.

Lewis County is an equal opportunity and affirmative action employer. Minority-and women-owned firms are encouraged to submit statements.

BUDGET

The project budget from grant administration through closeout including construction is \$730,000.

SCHEDULE

Statements will be reviewed immediately after the Due Date and interviews will be conducted within two weeks.

Work will begin immediately upon execution of an agreement with 60% plans by September 2016, finals plans and specifications complete by November 2016, start construction by April 2017, end construction by September 2017 and project completion by December 2017.

EVALUATION CRITERIA

One or more firms will be selected for an interview based upon the outlined criteria and weights.

EVALUATION CRITERIA	WEIGHT
Qualification of key personnel	15
Relevant experience as shown on prior projects	30
Recently completed similar projects	20
Past performances and references	20
Experience on federally funded projects	15

SUBMITTAL

Please provide three copies of the following information:

1. Statement of qualifications, experience, and extent of involvement for the assigned personnel, including sub-consultants, on similar projects within the last five years.
2. List of contact information, project name, project description, and scope of work performed. If applicable, describe any problems that were encountered and explain the remedial action(s).
3. Limit the packet to ten pages including cover letter and evaluation information. Font shall be Times New Roman, 12 point. Pages shall be double-sided, which will count as two pages and with a minimum of one-inch margins.
4. Complete Appendix 31.94(a) for the prime consultant and Appendix 31.94(b) for each subconsultant. These forms are from the latest version of the Local Agency Guidelines prepared by the Washington State Department of Transportation (WSDOT).
5. Provide a copy of the current business license.

DUE DATE

Firms desiring consideration shall submit three copies of the packet to Lewis County Public Works, 2025 NE Kresky Ave, Chehalis, WA 98532 by 11:00 AM January 19, 2016.

CONTACT

Lewis County Public Works at (360)740-1122, Kim.Amrine@lewiscountywa.gov, or Shirley.Kook@lewiscountywa.gov.