

LEWIS COUNTY NOTICE TO CONSULTANTS FOR:

**Request for Qualifications (RFQ)
Engineering Services for the Planning and Design of Borst Avenue**

Lewis County and the City of Centralia are interested in entering into a professional services contract with a consulting firm to provide planning and engineering services for Borst Avenue. The selected consultant for this contract will be expected to perform Project Scoping, Alternative Analysis, Preliminary Design, Design and Location Hearing, Final Design, and Construction Support. Interested firms should submit their qualifications in accordance with this notice.

SCOPE OF WORK

Borst Avenue, between Allen Avenue and Eshom Road is classified as a major collector. It is an aged, narrow two lane road without any pedestrian facilities or stormwater facilities and limited right-of-way. It is the primary road to access Centralia High School. Lewis County and the City of Centralia are in need of engineering services to reconstruct Borst Avenue to current standards.

The proposed engineering services requested would include as a minimum the following elements:

Project Scoping - Define the problem(s), public involvement, develop the project schedule, and other related work.

Alternatives Analysis – Develop alternatives, present to public, evaluate, and report.

Preliminary Design - Detailed preliminary design report and assist in applying for construction grant funding.

Design and Location Hearings - Assist in presenting to Council and Board if necessary

Final Design - Develop and provide final bid documents for construction

Construction Support - Provide support as needed.

SUBMITTAL

Interested consultants shall provide a statement of qualifications, experience on similar projects, narrative on the proposed team including resumes for all team members, a project schedule laying out how project deadlines will be obtained assuming a March 1st start date, and a narrative outlining knowledge/familiarity with WSDOT/APWA standard specifications/requirements.. The statement shall include the project name, description and contact information for each project. The proposal must be limited to eight (8) pages, double sided if needed.

Submittals will be evaluated and ranked with the following weighted criteria:

1. Team members consistent with contract needs – 30%
2. Past experience with similar types of work – 10%

3. Performance evaluations by Lewis County, Centralia, and other agencies – 10%
4. Demonstrated ability to meet schedules and commitments– 10%
5. Resources the consultant has available and proposes to use on projects – 20%
6. Identification of proposed sub-consultants and the work they will perform –5%
7. Demonstrated consultant availability and response time – 15%

BUDGET

Lewis County and the City of Centralia have budgeted \$60,000 to complete work up through the Preliminary Design. The remaining scope of work is contingent upon receiving grant funding.

Firms desiring consideration shall submit four copies of a complete proposal packet to Lewis County Public Works, 2025 NE Kresky Ave, Chehalis, WA 98532 by 2:00 PM February 28, 2017.

For more information about the project and submittal requirements contact Lewis County Public Works at 360-740-2697 or Erik.Martin@lewiscountywa.gov.

Lewis County and the City of Centralia are equal opportunity and affirmative action employers. Disadvantaged, minority, and women-owned firms are encouraged to submit statements.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 200D-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.