

LEWIS COUNTY NOTICE TO CONSULTANTS FOR:

Request for Proposal (RFP) PACKWOOD FLOODPLAIN MAPPING

RESPONSE DEADLINE: FRIDAY, DECEMBER 13, 2019 AT 3:00 P.M.

Lewis County Department of Public Works solicits interest from consultants who wish to be evaluated and considered to provide engineering services for the development of new FEMA Flood Insurance Rate Maps (FIRMs) for the Cowlitz River through the community of Packwood, Washington.

Project Description

Creation of a Federal Emergency Management Agency (FEMA) floodplain study of the upper Cowlitz Basin including Packwood, WA.

The successful consultant will provide the services listed under the General Scope of Services.

Project Background

The current FEMA FIRMs for the Cowlitz River are based on topographic data and engineering analyses that are nearly 40 years old. This study seeks to update effective floodplain mapping to reflect current flood hazards.

General Scope of Work

The Consultant shall develop the new maps utilizing methods approved by FEMA. All tasks shall be completed and all products produced using methods described in the current versions of the FEMA Guidelines and Specifications for Flood Hazard Mapping Partners, the Analysis and Mapping Procedures for Non-Accredited Levees, and County Flood Hazard Management Plan Policies.

The project tasks will also include a robust public outreach component, to educate, inform and involve the Packwood community in the LOMR process.

SUBMITTAL

Interested consultants shall provide a statement of qualifications, experience and extent of involvement for the assigned personnel on similar projects. The proposal shall include the project name, description and contact information for each project. The proposal shall be limited to eight (8) pages (sheets of paper), double sided if needed. The letter of interest does not count towards the page count limit.

Submittals shall include the following information:

1. A brief letter of interest stating the Consultant's interest in the project;
2. Consultant's understanding of the project and the County's goals and objectives;
3. Relevant experience and qualifications of Project Manager assigned to work on this project including projects of similar complexity & requirements and a demonstrated

ability of the consultant to perform high quality work, to control costs, and to meet schedules on similar projects;

4. Experience and qualifications of key personnel (including sub consultants) assigned to work on this project including projects with similar scopes of work and complexity;
5. Knowledge of and experience with FEMA and similar agency projects and specifications;
6. Approach to quality control and project management as demonstrated in the Statement of Qualifications and overall quality of the proposal.

Lewis County is an equal opportunity and affirmative action employer. Disadvantaged, minority, and women-owned firms are encouraged to submit proposals.

Firms desiring consideration shall submit four copies of a complete proposal packet to Josh Metcalf, Public Works Director at Lewis County Public Works, 2025 NE Kresky Avenue, Chehalis, WA 98532, by 3:00 p.m. December 13, 2019.

For more information about the project and submittal requirements contact Kim Amrine at 360-740-2612 or Kim.Amrine@lewiscountywa.gov.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 200D-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.