

LEWIS COUNTY NOTICE TO CONSULTANTS FOR:
REQUEST FOR PROPOSAL (RFP)
PROFESSIONAL ENGINEERING DESIGN
REYNOLDS ROAD/ HARRISON AVENUE CORRIDOR IMPROVEMENTS

Lewis County Public Works in conjunction with the City of Centralia is seeking proposals from qualified firms to provide Design, PS&E, Surveying, Right-of-Way, and Utility Coordination services for improvement of the Reynolds Road and Harrison Avenue corridors. This project is to be funded using state and local agency funds. No federal funds are included in this project. All work is required to comply with WSDOT, AASHTO, Lewis County, and City of Centralia requirements and regulations.

Firms desiring consideration shall submit a complete proposal packet, not to exceed twenty (20) pages. Resumes for Project Managers and Discipline Leads may be included in the submittal as "Attachment B" and will not be counted as part of the twenty (20) page proposal submittal. Five (5) copies of the proposal documents shall be submitted.

Proposals are due by 4:00 PM on Monday May 2, 2022. The submittal shall be marked "Reynolds Road/ Harrison Avenue Corridor Improvements" and be submitted to:

Hard Copies

Lewis County Public Works
Attn: Josh Metcalf, Director
2025 NE Kresky Avenue, Chehalis, WA 98532

Electronically

Josh.Metcalf@lewiscountywa.gov

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000a to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A. Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, of sex in consideration for an award.

PUBLISH: The Chronicle - April 14 and 21, 2022
Daily Journal of Commerce (Seattle, April 14, 21, 2022
Daily Journal of Commerce (Portland, April 13, 20, 2022
Lewis County Web Site @www.lewiscountywa.gov

REQUEST FOR **PROPOSAL**

2022

LEWIS COUNTY PUBLIC WORKS DEPARTMENT
ENGINEERING DIVISION

FOR

LEWIS COUNTY AND CITY OF CENTRALIA
REYNOLDS ROAD/ HARRISON AVENUE
CORRIDOR IMPROVEMENTS

Response Deadline:

Monday May 2, 2022 at 4:00 PM

REQUEST FOR PROPOSAL

Lewis County

REYNOLDS ROAD/ HARRISON AVENUE CORRIDOR IMPROVEMENTS

RESPONSE DEADLINE: Monday May 2, 2022 AT 4:00 PM

Lewis County Public Works is soliciting proposals from qualified consulting firms with expertise in roadway, utilities, fish passage, right-of-way, environmental and permitting, and railroad design in conjunction with the above referenced project.

1.0 DESCRIPTION

The successful consultant will develop preliminary and final design plans, specifications, and engineer's estimate for construction.

2.0 BACKGROUND

The County in collaboration with the City of Centralia have identified needs for the improvement of Harrison Avenue and Reynolds Road. The Harrison Avenue improvements begin at the Harrison Avenue/Reynolds Road intersection and continues north to approximately 1500 L.F. south of Kuper Road. The Reynold Road Improvements begin at the Harrison Avenue/Reynolds Road intersection and continues east to the Reynolds Road/Pearl St (SR 507) intersection.

3.0 SCOPE OF WORK

The Request for Proposal is for completing preliminary and final design, PS&E for improvement of the two corridors. The following is an example of the tasks anticipated for completing the project:

- Survey Services
- Right-of-Way Delineation
- Traffic and Intersection Analysis
- Water and sewer main design
- Utilities Coordination, Locating Services, and Relocation
- Environmental - SEPA, Cultural Resources, and Permitting, including Coordination with state and local agencies such as but not limited to WSDOT, WSDOE, DAHP, WDFW, the UTC, and Confederation of the Tribe.

- Geotechnical Explorations and Design Recommendations for Roadway and Structural Foundations
- Right-of-way Evaluations, Appraisals, Negotiations, and Acquisition
- Public Outreach Conducting Public Meetings and Agency Coordination
- Railroad Coordination pertaining to Design, Review, and Right-of-Way
- Preliminary and Final Design, PS&E, and Construction Cost Estimates

A specific, detailed contract will be negotiated with the successful candidate following notification from the County of contract award.

4.0 PROPOSAL FORMAT

- **Project Approach (20%):** Provide your approach on how you will proceed with the project and how you expect to meet all areas identified in the 3.0 Scope in this submittal. Identify how you will move this project through design, permitting, and right-of-way in a timely manner.
- **Experience of the Firm (15%):** Please provide a list of all current projects that completed in the last three (3) years. List the project manager assigned to each project. Identify the starting dates for all projects listed and their respective completion dates (where completed). Address the capability to perform all or most aspects of the project as they pertain to this request for proposal and the ability to meet the schedules and budget associated with each project.
- **Project Team (Key Staff) (20%):** Identify the proposed Project manager and key project team members and their responsibilities. Include any proposed sub-consultants used by the consultant.
- **Public Outreach Conducting Public Meetings and Agency Coordination (10%):** Identify key project team members and their responsibilities conducting public meetings
- **Coordination of Utilities/ Relocation (10%):** Identify key project team members and their responsibilities working with Schedule 74 utility agreements with utility providers for identifying utility locations, relocation needs and where underground utilidor infrastructure were used for addressing utility impacts.
- **Railroad Coordination, Design, Review, and Right-of-Way (10%):** Identify key project team members and their responsibilities work with Railroad providers with respect to design, review, and right-of-way acquisitions.

- **Right-of-way Evaluations, Appraisals, Negotiations, and Acquisitions (10%):** Identify key project team members, projects, and their responsibilities identifying Right-of-Way needs, Appraisals, Negotiations and Acquisitions.
- **Preliminary and Final Design, PS&E, and Construction Cost Estimates (5%):** Identify key projects and the team members in developing preliminary and final design and PS&E for projects in accordance with WSDOT processes.

The approach, level of effort, tasks and deliverables will be further defined during the scoping process.

5.0 SUBMITTAL REQUIREMENTS

Submittals shall be no longer than 20 pages (each side of the sheet is counted as a page), excluding transmittal letter, covers, and dividers. Each page shall be no larger than 8 ½ by 11 and have a minimum font size of 12. Five (5) copies of the proposal documents shall be submitted.

In submitting, each proposer acknowledges they are solely responsible for all costs incurred in development and submission of the response to this Request for Proposal or any other presentations whether in response to this or to any subsequent requirements of the consultant selection and agreement negotiation process. All materials submitted in the response to this becomes the property of Lewis County.

Proposals that do not address all items listed in this section will be considered incomplete and will be deemed non-responsive by the County. Proposals are due by 4:00 PM on Monday May2, 2022.

All questions shall be submitted to Mark Burch at mark.burch@lewiscountywa.gov by 4:00 PM on April 28, 2022. Failure to request clarification of any inadequacy, omissions, or conflict will not relieve the proposer of any responsibilities under this Request for Proposal. It is the responsibility of the interested proposer to assure that they received responses to the questions if any are issued.

6.0 CONTRACT

The selected Consultant will be invited to negotiate a contract with Lewis County. A detailed scope of work will be developed by the consultant and agreed to by Lewis County. This detailed scope of work and associated budget will be incorporated as part of the consultant/Lewis County contract. Submittals shall also include the following information; Prime Firm name, Contact information, name of principal in charge and project manager, and number of employees from each firm that are proposed to work on the project.